

LIBERTY HILL METROPOLITAN DISTRICT

Un-Official Board of Directors Meeting Minutes

October 17, 2012

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: Sandra Zarlengo-Lee, Cameron McDonnell, Joel George, Betty Thomsen and Danielle Greenleaf

The following Directors were absent: None

Guests in attendance: None

Call to Order

The meeting was called to order by Chairperson McDonnell at 7:02pm after declaring a quorum of Directors present as reflected by this record.

- I. The September 2012 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by J. George; seconded by D. Greenleaf. The motion passed unanimously.
- II. The September 2012 treasurers report was reviewed by the Board and explained to the guests. A motion to adopt said report was made by S. Zarlengo-Lee; seconded by C. McDonnell. The motion passed unanimously.
- III. J. George reports all current bills have been paid.

OLD BUSINESS

- I. Status of the low-voltage lighting proposal was tabled until such time all Board members are present.
- II. Status of wages paid based on performance was tabled until such time all Board members are present.
- III. Monument lighting at Holly & Arapahoe still under review as to why the lights are not working properly, S. Zarlengo-Lee has contacted the electrician to look at.
- IV. Letter was sent to Urban Farmer Inc. in regards to the lack of communication and maintenance per our contract. Requested a meeting with management to discuss these issues.

NEW BUSINESS

- I. Winter flowers (Pansies) have been planted.
- II. Proposed 2013 Budget was reviewed by all Board Members. Due to the amount of the proposed budget J. George will check into the amount the budget must not exceed for audit purposes. Approval of the budget was put on hold until to a later date due to the item III below.
- III. S. Zarlengo-Lee reported to the Board that the current members are not a legal board at this time. Since we failed to cancel the May 2012 election, we must request the Arapahoe County Board of Commissioners appoint Board Members. S. Zarlengo Lee will email the Board of Commissioners no later than Monday 10/22/12 to request appointment of Members. Once members have been appointed the Board must run a Special Election which will be scheduled by the State of Colorado Department of Local Affairs. The Special Election should be scheduled in February 2013. In the meantime the current volunteers (listed as Directors above) are not allowed to make any decisions in regards to Tax Payers monies.
- IV. Once the Board of Directors have been appointed and sworn in the budget can be ratified and regular legal meetings can be held.
- V. The members discussed a change in meeting day and time. S. Zarlengo-Lee motioned to leave the meeting day to the third Wednesday of every month @ 6:15pm. All members agreed and un-officially approved.

NOTES:

The next un-official District meeting will be held on Wednesday November 21, 2012 at 6:15pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:39 pm by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairperson

Date

Sandra Zarlengo-Lee, Secretary

Joel George, Treasurer

Betty Thomsen, Assistant Treasurer

Danielle Greenleaf, Member at Large