

LIBERTY HILL METROPOLITAN DISTRICT

Board of Directors Meeting Minutes

November 17, 2011

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO, 80122, after satisfying the legal requirement for publication notice.

The following Directors were present: David Lee, Sandra Zarlengo and Randy Berens

The following Directors were absent: Joel George and Betty Thomsen

Guests in attendance: Cameron McDonnell

Call to Order

The meeting was called to order by Chairperson Lee at 7:03pm after declaring a quorum of Directors present as reflected by this record.

- I. The October 2011 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by R. Berens; seconded by D. Lee. The motion passed unanimously.
- II. Minor corrections to the September 2011 treasurer's report were handed out and explained. The October 2011 treasurer's report was reviewed. Following brief discussion, a motion to approve was made by D, Lee, and seconded by S. Zarlengo. The motion passed unanimously.
- III. R. Berens reported that all bills are current. The 2012 budget has been posted in areas around the community; and, it was published as a Public Notice in the Littleton Independent newspaper on 11/17/11 and 11/24/11. There was one request for a copy of the proposed LHMD budget. Treasurer Berens accommodated that request.

OLD BUSINESS

- I. Perimeter improvements – The study was tabled for more input from residents. Our Landscape Architect will remain on standby until notified by the Board to continue with construction plan development.
- II. R. Berens replaced lights at the monuments.
- III. Survey result discussions were tabled as J. George was absent.

NEW BUSINESS

- I. The homeowner on Glencoe, with the tree pushing on the perimeter fence will be contacted by D. Lee to have the owner prune the tree off the perimeter fence.
- II. J. George needs to load the new QuickBooks in his computer for training.

- III. S. Zarlengo to locate information on Elections. Our next election is scheduled to be held in May 2012. The board estimates election costs that could potentially reach \$5,000, depending on the number of people wishing to run for a vacant position. The current Board will lose 2 members in May 2012 due to term limit expirations.
- IV. A guest recommended LHMD change lettering on the monument signs when they are to be updated. LHMD has signage graphic included as part of the overall landscape perimeter master plan.
- V. R. Berens explained budget numbers to the guest. Guest believes we need more money in repairs. It was explained that the Board recommends budget numbers based on recent expenditures. The board stated that the amount budgeted will more than accommodate anticipated repairs needed in 2012.
- VI. It was voted that holiday decorations will be installed on the monuments this year. C. McDonnell volunteered to help hang them. The Board accepted Mr. McDonnell's offer.
- VII. Board member attendance records were given to Treasurer Berens for annual processing of reimbursements.

The next regular Liberty Hills Metro District meeting will be held on Wednesday, December 21, 2011 at 7:00pm location to be the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, David Lee entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:37pm by unanimous voice affirmation of the Directors present.

David Lee, Chairperson

December 21, 2012

Date

Sandra Zarlengo, Secretary

Randy Berens, Treasurer

Betty Thomsen, Member at Large

Joel George, Asst Treasurer