

LIBERTY HILL METROPOLITAN DISTRICT

Board of Directors Meeting Minutes

May 16, 2012

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: David Lee, Sandra Zarlengo, Joel George and Betty Thomsen

The following Directors were absent: Randy Berens

Guests in attendance: Cameron McDonnell, Danielle Greenleaf

Call to Order

The meeting was called to order by Chairperson Lee at 7:04pm after declaring a quorum of Directors present as reflected by this record.

- I. The April 2012 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by B. Thomsen; seconded by J. George. The motion passed unanimously.
- II. The April 2012 treasurers report was reviewed by the Board and explained to the guests. A motion to adopt said report was made by S. Zarlengo; seconded by D. Lee. The motion passed unanimously.
- III. All Bills reported being paid by J. George. Joel needs to be a signer at Wells Fargo for the board's checking account. Board members will meet at Wells Fargo @ I-25 & Arapahoe Rd on Saturday May 19th at 9:15am to take R. Berens and D. Lee off the account and add J. George and C. McDonnell.
- IV. J. George reported he spoke to the IRS in regards to our 2011 tax payment / penalties. The IRS was very helpful with information on how we needed to file and gave us an 8 week extension to correct the filing.

OLD BUSINESS

- I. Flowers are planted, committee happy with the outcome. Compliments to Urban Farmers crew were given.
- II. Keys for the Storage unit were turned over to J. George. Keys to the mail box are held by S. Zarlengo and J. George.

- III. Backflow Preventor's will be tested / inspected in June. S. Zarlengo will schedule with Backflow Tech.
- IV. Perimeter update, tabled until further notice.

NEW BUSINESS

- I. Fence posts at Holly & Briarwood have been repaired, a total of 7 posts were removed and replaced. psi Construction Management reported that the posts are very fragile and more may need to be replaced before too long. psi would like to be the preferred contractor to complete this work. The board is fine with this.
- II. D. Lee is still interested in working on the fence budget for the board. The board agreed to let him work on this.
- III. The homeowner along Easter that would like to board to participate in the construction of the fence along the perimeter is working on quotes for the extension of the fence. The homeowner will be responsible for permits, site triangle approval with Arapahoe County and provide the board with a reputable contractor to install the fence along with insurance.
- IV. Psi Construction Management has provided the Metro District with a copy of their Certificate of Insurance.
- V. Compensation for all board members will be \$75.00 per meeting attended and capped at \$1,200 per year. New members were told that if they were absent for 3 meetings a row that is resignation from the board; and the board would find a replacement.
- VI. Transition of board members took place tonight. Today ends the terms for David Lee and Randy Berens thank you for your services. New members were sworn in those members being Cameron McDonnell and Danielle Greenleaf; welcome new board members.
- VII. Bond information needed for the new board members J. George to call our insurance agent to take care of and get a copy to S. Zarlengo to file with Oath of Office.
- VIII. Liberty Hill Metro District announces the following board members to be effective at the June 2012 meeting.

a. Cameron McDonnell	Chairperson
b. Joel George	Treasurer
c. Sandra Zarlengo-Lee	Secretary
d. Betty Thomsen	Assistant Treasurer
e. Danielle Greenleaf	Member @ Large
- IX. The changing of the Metro Districts meeting dates and times were discussed, the board decided to discuss at the June meeting.
- X. J. George to update the website with new members.

NOTES:

District meeting will be held on Wednesday June 20, 2012 at 7:00pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson Lee entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:47pm by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairperson

June 20, 2012
Date

Sandra Zarlengo-Lee, Secretary

Joel George, Treasurer

Betty Thomsen, Assistant Treasurer

Danielle Greenleaf, Member at Large