

LIBERTY HILL METROPOLITAN DISTRICT

Board of Directors Meeting Minutes

March 16, 2011

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO, 80122, after satisfying the legal requirement for publication notice.

The following Directors were present: David Lee, Randy Berens, Sandra Zarlengo, Joel George, and Betty Thomsen

The following Directors were absent: None

Guests in attendance: Danielle Greenleaf; Kenton Guilbert; Julie Tanbari; all current Liberty Hill residents.

Call to Order

The meeting was called to order by Chairperson Lee at 7:06pm after declaring a quorum of Directors present as reflected by this record.

- I. Guests were introduced.
- II. The February 2011 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by J. George; seconded by B. Thomsen. The motion passed unanimously.
- III. The February 2011 treasurer's report was presented by R. Berens. He stated that the District still had no billing from Xcel or ProSystems for repairs to monument lighting. D. Lee said he would call ProSystems. Following review of the treasurer's report, S. Zarlengo motioned to approve, seconded by B. Thomsen. The motion passed unanimously.

OLD BUSINESS

- I. Perimeter improvements – The study was tabled for more input from residents. Landscape Architect on standby until notified by the Board to continue with construction plan development.
- II. The Sub-Committee established to develop a survey regarding the perimeter improvements has not been able to meet due to scheduling conflicts. D. Lee to draft up and email a survey to the committee members in 10 days.
- III. R. Berens is presently working on training manual for Treasurer's position.

NEW BUSINESS

- I. A draft maintenance contract will be typed up and emailed to board members for review and comments. Comments need to be returned 3 days after emailed out. Requests for bids will be sent out after all members have had a chance to review and comment.
- II. All invited contractors will be notified via phone call from D. Lee to request quotes. All quotes will need to be returned to the board no later than April 15, 2011 for review and selection at the April 20th board meeting.

The next Liberty Hills Metro District meeting will be held on Wednesday, April 20, 2011 at 7:00pm location to be the Holly Baptist Church at Holly & Easter.

There being no new or additional business to be reviewed by the Board at this time, David Lee entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:45pm by unanimous voice affirmation of the Directors present.

David Lee, Chairperson

Date

Sandra Zarlengo, Secretary

Randy Berens, Treasurer

Betty Thomsen, Member at Large

Joel George, Asst Treasurer