

LIBERTY HILL METROPOLITAN DISTRICT

Official Board of Directors Meeting Minutes

June 20, 2016

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church, 7101 S. Holly St., Centennial, CO 80122. The legal requirement for publication notice of the meeting was satisfied.

The following Directors were present: Cameron McDonnell, Andrea Bobb, Sheldon McDonnell, and Heather LeMay.

The following Directors were absent: Betty Thomsen

Guests in attendance: None

Call to Order

The meeting was called to order by Chairman McDonnell at 6:32 p.m. after declaring a quorum of Directors present as reflected by this record.

- I. The May 2016 Treasurer's report was reviewed by the Board. C. McDonnell moved to approve and H. LeMay seconded. The motion was unanimously carried.
- II. The May 2016 meeting minutes were reviewed by the Board. H. LeMay moved to approve, seconded by S. McDonnell. The motion was unanimously carried.

OLD BUSINESS

- I. Landscape mulch
 - A. C. McDonnell reported that the mulching project would be completed in the next couple of weeks.
- II. Quickbooks program
 - A. Discussion about this was tabled.
- III. Fence Damage along Arapahoe Road
 - A. C. McDonnell reported the fence repair has been completed. Still awaiting the report for the accident that caused the fence damage along Arapahoe Road. Once information is received, then a claim can be filed.
- IV. Transition for new board members
 - A. J. George will continue to help with the transition over to the new treasurer so we have a smooth transition.
- V. Landscaping
 - A. C. McDonnell reported that flowers along the perimeter will continue to be planted in the next couple of weeks.
- VI. Election Cancellation Forms
 - A. The Board discussed the election cancellation forms. It was suggested that Community Resource Services be contacted about these as well as obtaining a bid for handling all paperwork required for the year for the district once it has been confirmed that they have not already been filed.
- VII. Tree trimming
 - A. C. McDonnell will be obtaining bids for trimming of the cottonwood trees by King Soopers.

NEW BUSINESS

- I. Perimeter Lighting
 - A. It was reported that the lighting along the perimeter on Arapahoe Road was out. A new transformer was replaced but the lighting isn't working properly. An electrician will need to be contacted to look at.

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- II. Board Member Oaths of Office
 - A. It was duly noted that the Oaths of Office action taken by the Board Members on May 16, 2016 was erroneously omitted. Let it be shown that the Board Members' Oaths of Office were administered at the May 16, 2016 Board meeting
- III. Board of Directors Insurance vs. Position Bond
 - A. Current insurance coverage was discussed and it was determined that the current Board needed additional information from a previous Board member so that a decision could be made to move to a position bond.
- IV. Metro District Required Filings
 - A. The Board discussed the requirement of several paper filings to be met and determined a proposal should be sought that would provide a deadline along with what documents would be required to be filed with DOLA and the cost for handling the filing of such items. A. Bobb will be obtaining that information for the next meeting.

NOTES:

There being no new or additional business to be reviewed by the Board at this time, Chairman McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 6:51 p.m. by unanimous voice affirmation of the Directors present.

The next official District meeting will be held on Monday, July 18, 2016 at 6:30 p.m. at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

BOARD MEETING MINUTES WERE REVIEWED AND APPROVED BY
THE BOARD OF DIRECTORS OF THE METROPOLITAN DISTRICT.
ORIGINALS WITH ORIGINAL SIGNATURES ARE KEPT WITH THE
METRO DISTRICT SECRETARY.