

## LIBERTY HILL METROPOLITAN DISTRICT

### Official Board of Directors Meeting Minutes

March 19, 2018

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church, 7101 S. Holly St., Centennial, CO 80122. The legal requirement for publication notice of the meeting was satisfied.

**The following Directors were present:** Cameron McDonnell, Sheldon McDonnell, Andrea Bobb, Heather LeMay and Julie Tombari.

**The following Directors were absent:** none

**Guests in attendance:** none

#### **Call to Order**

The meeting was called to order by Chairman McDonnell at 6:31 p.m. after declaring a quorum of Directors present as reflected by this record.

- I. The February 2018 Treasurer's report was presented by S. McDonnell and reviewed by the Board. A. Bobb moved to approve and C. McDonnell seconded. The motion was unanimously carried.
- II. The February 2018 meeting minutes were reviewed by the Board. H. LeMay moved to approve and S. McDonnell seconded. The motion was unanimously carried.

#### **OLD BUSINESS**

- I. Retaining Wall – LMHD Bordering Residential Property (behind King Soopers)
  - A. C. McDonnell obtained photos of the damage and indicated a final letter for correction will be sent. He reviewed the letter content with the Board and it was agreed to send certified.
- II. Retaining Wall – S. Holly Street
  - A. This continues to be an ongoing issue. H. LeMay has been in contact with the subcontractor with no resolution. She will continue to work on.
- III. Perimeter Landscaping
  - A. Perimeter landscape update discussion for the entrances at Dahlia, Easter, and Briarwood was tabled to the next meeting as C. McDonnell will be discussing with the landscape company next week.
- IV. Power on Arapahoe Road Monument Sign
  - A. The issue of no power to the area of the monument sign continues. An electrician came to look at and it was determined that the pedestal is owned by LHMD and needs to be repaired. A discussion was held about the approximate cost to fix the issue. A. Bobb motioned to approve the procession with repair and H. LeMay seconded. The motion carried.
- V. Board Member Terms/Election
  - A. A. Bobb reported that all election items have been completed with the help of CRS. The invoice for election publication was forwarded to the Treasurer for payment.

#### **NEW BUSINESS**

- I. DOLA Required Financial Items
  - A. Treasurer S. McDonnell discussed the Resolution for Exemption from Audit along with the form, Designation of Member Representative and Alternate Member Representative. The Board reviewed the documentation and the forms were completed and signed by the Chair and Secretary.

- B. Chair C. McDonnell completed and submitted the Resolution Concerning Regular Election for processing February 27, 2018, after an email vote of Directors. The Board ratified this action.
- C. All Self Nomination forms were received from CRS, after an email vote of Directors, and all three forms were completed and submitted for proper filing to CRS. The Board ratified this action.

**NOTES:**

There being no additional business to be reviewed by the Board, Chairman McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 6:58 p.m. by unanimous voice affirmation of the Directors present.

The next official District meeting will be held on Monday, April 16, 2018 at 6:30 p.m. at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

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Cameron McDonnell, Chairman

\_\_\_\_\_  
April 16, 2018  
Date

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Sheldon McDonnell, Treasurer

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Andrea Bobb, Secretary

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Julie Tombari, Member at Large

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Heather LeMay, Member at Large