

# **LIBERTY HILL METROPOLITAN DISTRICT**

## **Board of Directors Meeting Minutes**

July 18, 2012

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

**The following Directors were present:** Sandra Zarlengo-Lee, Betty Thomsen, Cameron McDonnell and Joel George

**The following Directors were absent:** Danielle Greenleaf

**Guests in attendance:** None

### **Call to Order**

The meeting was called to order by Chairperson McDonnell at 7:03pm after declaring a quorum of Directors present as reflected by this record.

- I. The June 2012 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by J. George; seconded by C. McDonnell. The motion passed unanimously.
- II. The June 2012 treasurers report was reviewed by the Board and explained to the guests. A motion to adopt said report was made by S. Zarlengo-Lee; seconded by B. Thomsen. The motion passed unanimously.
- III. All Bills reported being paid by J. George via email dated 6/19/12.

### **OLD BUSINESS**

- I. Tabled changes to monthly meeting time / date until all board members present.
- II. Monument lights not working. Randy Berens has extra bulbs that we need to pick up.
- III. Tabled Low-Voltage light proposal. C. McDonnell has not had time to gather information for the boards review.
- IV. Wood mulch was added to the perennial beds by C. McDonnell. Cost was \$21.32

**NEW BUSINESS**

- I. J. George will email Insurance bonding information to S. Zarlengo for filing with the Oaths of Offices to the Department of Local Affairs.
- II. J. George signed his Oath of Office.
- III. Urban Farmer will perform perimeter pruning during the next couple weeks.
- IV. C. McDonnell will be posting meeting agenda's 2 days prior to each months meetings.
- V. Proposal to increase the perennial beds was introduced. The board has deferred this issue until spring 2013.
- VI. Graffiti was noticed on wall on S. Glencoe St & S. Forest St; C. McDonnell volunteered to take care of this.
- VII. C. McDonnell asserted the perimeter maintenance is sub-standard. Following discussion by the Board, it was decided that J. George will email Urban Farmer the following general concerns:
  - a. Trash left behind
  - b. Nails not hammered in boards on fence
  - c. Pruning / trimming of shrubs
  - d. Plastic showing thru rock beds
- VIII. J. George asked if wages could be paid on work performed as opposed to meeting attendance. S. Zarlengo to check into this.

**NOTES:**

The next District meeting will be held on Wednesday August 15, 2012 at 7:00pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:32pm by unanimous voice affirmation of the Directors present.

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Cameron McDonnell, Chairperson

**August 15, 2012**  
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Date

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Sandra Zarlengo-Lee, Secretary

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Joel George, Treasurer

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Betty Thomsen, Assistant Treasurer

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Danielle Greenleaf, Member at Large