

# **LIBERTY HILL METROPOLITAN DISTRICT**

## **Official Board of Directors Meeting Minutes**

January 20, 2014

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church, 7101 S. Holly St., Centennial, CO 80122 after satisfying the legal requirement for publication notice.

**The following Directors were present:** Cameron McDonnell, Betty Thomsen, Andrea Bobb, Danielle Greenleaf, and Joel George

**The following Directors were absent:** None

**Guests in attendance:** None

### **Call to Order**

The meeting was called to order by Chairman McDonnell at 6:34 p.m. after declaring a quorum of Directors present as reflected by this record.

- I. The December 2013 meeting minutes were tabled as they were not available for review.
- II. The December 2013 Treasurer's report was reviewed by the Board. Motioned for approval by D. Greenleaf, seconded by B. Thomsen.
- III. J. George reported that the transparency notice has been posted, the budget notice has been posted, and the certificate of mill levy has been filed.

### **OLD BUSINESS**

- I. Perimeter update:
  - A. C. McDonnell reviewed the progress on the perimeter update that has occurred since the Board's December 2013 meeting.
  - B. Retaining wall on Briarwood and Holly Streets has been completed.
  - C. The brick on the columns were mistakenly acid-washed. Standard Fence's masonry contractor came back and placed grout on top of brick, but did not rectify the issue. Masonry contractor stated will not continue to work on project and left the premises.
  - D. The Board needs to find stain for the front of the fence and remains an outstanding item due to the brick issue.
- II. Meeting dates – Moved to the 3<sup>rd</sup> Monday of the month. The church has requested donations for utilizing meeting space. Discussion was held. Legality and amount will be determined.

**NEW BUSINESS**

- I. Perimeter update:
  - A. C. McDonnell reviewed the progress on the perimeter update that has occurred since the Board’s December 2013 meeting. Construction of fence is near complete; 300 feet left to be completed on Easter Avenue.
  - B. Temporary fencing materials – all materials left behind will be picked up and cleaned up by Standard Fence.
  - C. Perimeter update estimated completion date of July 4, 2014.
- II. Landscaping Plan:
  - A. Design plan needs to be finalized and working on that. Then it will go out to bid.
  - B. Sprinkler system and zones need to be determined by type of plants, where located, etc.
  - C. A brief review of suggested landscape plan and plant materials was ensued by the Board.
- III. Monument Lighting – low voltage LED bulbs will be installed/utilized.
- IV. Revised Resolution to Appropriate Sums of Money (included statutory compliance with notification requirements wording) was presented; signed by C. McDonnell as Chair and A. Bobb as Secretary.

**NOTES:**

The next official District meeting will be held on Monday, February 17, 2014 at 6:30 p.m. at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairman McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:30 p.m. by unanimous voice affirmation of the Directors present.

\_\_\_\_\_  
Cameron McDonnell, Chairman

\_\_\_\_\_, 2014  
Date

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Joel George, Treasurer

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Andrea Bobb, Secretary

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Betty Thomsen, Assistant Treasurer

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Danielle Greenleaf, Member at Large