

# **LIBERTY HILL METROPOLITAN DISTRICT**

## **Board of Directors Meeting Minutes**

January 18, 2012

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

**The following Directors were present:** David Lee, Sandra Zarlengo, Randy Berens, Joel George and Betty Thomsen

**The following Directors were absent:** None

**Guests in attendance:** Cameron McDonnell, Rich Roth (20yr resident), Joe Helm Kemp (25yr resident), Danielle Greenleaf and Kenton Guilbert

### **Call to Order**

The meeting was called to order by Chairperson Lee at 7:11pm after declaring a quorum of Directors present as reflected by this record.

- I. The December 2011 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by R. Berens; seconded by J. George. The motion passed unanimously.
- II. R. Berens reported that all bills are current.
- III. R. Berens reported that Workers Compensation Insurance was added to our policy in 2012.
- IV. The December 2011 treasures report was reviewed by the Board and explained to the guests. A motion to adopt said reports was made by S. Zarlengo; seconded by B. Thomsen. The motion passed unanimously.

### **OLD BUSINESS**

- I. Perimeter improvements – The study will resume at the February 2012 meeting. Our Landscape Architect will remain on standby until notified by the Board to continue with construction plan development.
- II. Urban Farmer was contacted to clean up the leaves and debris when the ice & snow melts off.

### **NEW BUSINESS**

- I. J. George will email the guests attending this meeting the survey results as these guests will participate in perimeter update discussions.

- II. S. Zarlengo suggested that February's meeting be used to start discussing the perimeter plans and getting them to construction stage by May 2012. Board agrees; guests R. Roth and J. Helm Kemp were encouraged to attend and then accepted to come.
- III. D. Lee advised all Board members to review the plans and survey comments as preparation for the February meeting, and to have ideas for updates, changes, and other design recommendations. Multiple sets of the plans will be made available.
- IV. The February meeting will begin at 6:30pm on 2/15/12 and end by 8:30pm.
- V. A portion of the fence needs repair at 7034 Grape Way. S. Zarlengo to call Discount Fence for a proposal. She will also ask them to look at the fence along Holly @ Briarwood Ave as this fence is leaning.
- VI. S. Zarlengo to check why all board members are not receiving the Special District Association Newsletter. This newsletter has information on elections, special due dates for various items the Board needs to keep track of for reporting purposes to the State.
- VII. Cameron McDonnell requested to be involved with the selection of summer flowers for 2012. Chairman Lee will ask Urban Farmer to have their proposed list of summer flowers available for the February meeting. Following review, the Board will decide if changes are necessary and Mr. McDonnell's participation is encouraged.

The next regular Liberty Hills Metro District meeting will be held on Wednesday, February, 2012 at 6:30pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, David Lee entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 8:10pm by unanimous voice affirmation of the Directors present.

\_\_\_\_\_  
David Lee, Chairperson

**February 15, 2012**

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Date

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Sandra Zarlengo, Secretary

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Randy Berens, Treasurer

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Betty Thomsen, Member at Large

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Joel George, Asst Treasurer