

LIBERTY HILL METROPOLITAN DISTRICT

Un-Official Board of Directors Meeting Minutes

December 19, 2012

The Directors of the Liberty Hill Metropolitan District held its regular meeting at C. McDonnell residence, 5542 E. Costilla Dr, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: Sandra Zarlengo-Lee, Cameron McDonnell, Joel George, Betty Thomsen and Danielle Greenleaf

The following Directors were absent: None

Guests in attendance: None

Call to Order

The meeting was called to order by Chairperson McDonnell at 6:21pm after declaring a quorum of Directors present as reflected by this record.

- I. The November 2012 meeting minutes were reviewed by the Board and explained to the guests. Minutes were reviewed and signed by Board.
- II. The November 2012 treasurers report was reviewed by the Board and explained to the guests. Treasurer's report were reviewed and discussed by Board.
- III. J. George reports all current bills have been paid.

OLD BUSINESS

- I. Status of the low-voltage lighting proposal was tabled.
- II. Holiday lights up at monuments, great job thanks to C. McDonnell for taking care of these.
- III. New light bulbs put in at the Holly & Easter monument.
- IV. South Holly Baptist Church has meeting schedule thru June 2013, a 2 day notice will need to be given to the Church as a reminder to have the doors unlocked for meetings.

NEW BUSINESS

- I. Board reviewed the 2013 Calendar of Statutory deadlines from the monthly SDA Newsletter; all Board members are responsible for deadlines and will be reviewed at monthly meetings.

- II. Budget was updated to add fees for CPA Audit. New budget will be finalized at January 2013 meeting.
- III. S. Zarlengo-Lee to post 2013 meeting dates / place in 4 locations (Bulletin board, S. Holly & Briarwood, S. Holly & Easter and Arapahoe Rd & Dahlia St.
- IV. Part of the perimeter fence is beginning to sag along Holly St, will keep an eye on this fence for repairs.
- V. S. Zarlengo-Lee updated the Board on the status of Official Board Members, the City of Centennial will be appointing the Board Members in January, once that has been completed we will hold a special Election.
- VI. It was discussed that all Board Members should come to the January meeting with design ideas for the perimeter landscape & fence updates. Also, invite Charlie Krumenacker and David Lee to January meeting for input on design. C. McDonnell to bring a set of plans to work with.
- VII. Sage Design to be invited to the February 2013 meeting for design ideas from the Board.
- VIII. Holiday lights need to be taken down after the first of the year.
- IX. Letters at the Holly & Easter monument are coming off and will need to be repaired.
- X. Board members received payment for 2012 meeting attendance.

NOTES:

The next un-official District meeting will be held on Wednesday January 16, 2013 at 6:15pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:17 pm by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairperson

January 16, 2013
Date

Sandra Zarlengo-Lee, Secretary

Joel George, Treasurer

Betty Thomsen, Assistant Treasurer

Danielle Greenleaf, Member at Large