

LIBERTY HILL METROPOLITAN DISTRICT

Board of Directors Meeting Minutes

December 21, 2011

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: David Lee, Sandra Zarlengo, Randy Berens, Joel George and Betty Thomsen

The following Directors were absent: None

Guests in attendance: Cameron McDonnell

Call to Order

The meeting was called to order by Chairperson Lee at 7:05pm after declaring a quorum of Directors present as reflected by this record.

- I. The November 2011 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by R. Berens; seconded by J. George. The motion passed unanimously.
- II. R. Berens reported that all bills are current.
- III. Annual payroll to board members were disbursed for 2011.
- IV. Invoices from Urban Farmer will now be emailed. Invoice for “Public Notice” posting and web page needs payment.
- V. The November 2011 treasures reports were reviewed by the Board and explained to the guests. A motion to adopt said reports was made by J. George; seconded by S. Zarlengo. The motion passed unanimously.

OLD BUSINESS

- I. Perimeter improvements – The study was tabled for more input from residents. Our Landscape Architect will remain on standby until notified by the Board to continue with construction plan development.
- II. R. Berens replaced lights on monuments.
- III. B. Thomsen contacted homeowner on Glencoe. They will trim their tree off the perimeter fence in the spring of 2012.
- IV. QuickBooks has been loaded on J. Georges’ computer for training and use.
- V. J. George will stain the fence post at the house on Dahlia & Arapahoe when weather warms up.

NEW BUSINESS

- I. J. George submitted selected survey results in the December HOA newsletter. J. George to invite residents that responded to helping out on the perimeter plan to the Board's next meeting.
- II. The Board will review the study further looking at the perimeter responses first to fit responses into the perimeter updates.
- III. B. Thomsen suggested taking a couple of the responses to the survey and work on them every meeting.
- IV. Urban Farmer needs to clean up the leaves from fall. D. Lee to coordinate with Urban Farmer to complete this item when weather permits.
- V. S. Zarlengo suggests having the construction plan completed by May prior to the current board has changed.
- VI. The board is still looking for 2 people to fill open positions come May 2012, would like to find a couple of volunteers to eliminate the cost of an election.
- VII. After a brief discussion, S. Zarlengo shall call the Department of Local Affairs to find out procedural information on the elections, i.e. if no one runs - what happens?
- VIII. Resolutions: One (to Set Mill Levy to 7.546%); Two (to Adopt Budget of \$74,141) and Three (to Appropriate Sums of Monies, goes with budget) were presented by R. Berens to the Board for review and approval. All approved and signed by Chairperson D. Lee and Secretary S. Zarlengo.
- IX. The board agreed to have J. George present the Treasure's reports in March as part of the training process.

The next regular Liberty Hills Metro District meeting will be held on Wednesday, January 18, 2012 at 7:00pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, David Lee entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 8:30pm by unanimous voice affirmation of the Directors present.

David Lee, Chairperson

January 18, 2012

Date

Sandra Zarlengo, Secretary

Randy Berens, Treasurer

Betty Thomsen, Member at Large

Joel George, Asst Treasurer