

LIBERTY HILL METROPOLITAN DISTRICT

Board of Directors Meeting Minutes

April 18, 2012

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: David Lee, Sandra Zarlengo, Joel George and Betty Thomsen

The following Directors were absent: Randy Berens

Guests in attendance: Cameron McDonnell

Call to Order

The meeting was called to order by Chairperson Lee at 7:05pm after declaring a quorum of Directors present as reflected by this record.

- I. The March 2012 meeting minutes were reviewed by the Board and explained to the guests. A motion to adopt said minutes was made by B. Thomsen; seconded by J. George. The motion passed unanimously.
- II. The February 2012 Treasurer's report was reviewed by the Board and explained to the guests. Bills were approved and paid. A motion to adopt said report was made by D. Lee; seconded by S. Zarlengo. The motion passed unanimously.

OLD BUSINESS

- I. The annual flower subcommittee (C. McDonnell and B. Thomsen) met with Urban Farmer to discuss the upcoming flower selections and planting patterns.
- II. The keys to the District's storage were to have been turned over from Randy Bernes. This has not occurred.
- III. Urban Farmer will be notified to have the backflow preventers certified for Willows Water, after turning the irrigation system on. The perimeter is looking better but still needs a little work from winter cleanup (i.e. branches, leaves etc...)

NEW BUSINESS

- I. Urban Farmer met with C. McDonnell and B. Thomson to discuss the flower beds for spring 2012. It was decided to install a mixture of 65 flats of flowers, some 4" pots and some 6-pack flats. These flowers are scheduled to be installed no later than Memorial Day.
- II. The fence repair authorized to occur at Holly and Briarwood cannot be fixed for the \$100.00 limit, as it was discovered that there are more posts damaged than originally thought. Five posts were damaged as opposed to one. A proposal was submitted from psi Construction Management in the amount of \$625.00 to perform the post repairs. A motion to approve this proposal was made by J. George, seconded by B. Thomson. The motion passed unanimously. The fence is scheduled to be repaired the weekend of April 21, 2013.
- III. D. Lee will informally get various contractors give the board budget pricing for fencing, using Columns in high visible places and wood in the areas not so highly visible.
- IV. The District backflow preventers are due their annual certification. It was discussed to have an independent backflow certification company perform this work instead of Urban Farmer. A motion was made to proceed in this direction, seconded, and passed unanimously.
- V. The homeowner on Easter & Eudora would still like the District to participate in the installation of the fence along Easter. Following discussion, the Board elected to approve this homeowner's request, but the homeowner would not be allowed to construct this portion of the fence for liability reasons. J. George will recommend to the homeowner that the District will hire its own contractor, and agree to split the cost between the homeowner and the District.
- VI. There are 2 positions to be filled on the Metro Board effective June 8, 2012. Those positions are Chairperson and Member At Large. S. Zarlengo expressed that she would prefer to stop her current duties as Board Secretary and put her nomination in for the next Chairperson position. All Board positions will be reviewed at the May 2012 meeting.
- VII. D. Lee recommended that the positions of Treasure and Secretary receive an increased compensation as it requires significantly more time and energy than other Board positions. This will be discussed with the new Board in May.
- VIII. New members will be given their Oath of Office at the May 2012 meeting.
- IX. C. McDonnell has accepted one of the Board vacancy positions. J. George will contact Danielle Greenleaf to see if she is still interested in joining the Board.
- X. The exiting members will be paid for time spent on the Board for 2012. The Board thanks these 2 members for their time and commitment to the board for the last 8 years.

The next regular Liberty Hills Metro District meeting will be held on Wednesday May 16, 2012 at 7:00pm at the Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairman Lee entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 8:16pm by unanimous voice affirmation of the Directors present.

David Lee, Chairperson

May 16, 2012

Date

Sandra Zarlengo, Secretary

Randy Berens, Treasurer

Betty Thomsen, Member at Large

Joel George, Asst Treasurer