

LIBERTY HILL METROPOLITAN DISTRICT

Official Board of Directors Meeting Minutes

May 15, 2013

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church 7101 S. Holly St., Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: Sandra Zarlengo-Lee (approx 15 min late), Joel George, Cameron McDonnell, Betty Thomsen; and Danielle Greenleaf

The following Directors were absent: None

Guests in attendance: Phil Sage from Sage Design Group, Sheldon McDonnell

Call to Order

The meeting was called to order by Chairperson McDonnell at 6:34pm after declaring a quorum of Directors present as reflected by this record.

- I. The April 2013 meeting minutes were reviewed by the Board and explained to the guests. Motioned for approval by D. Greenleaf, seconded by B. Thomsen. Minutes were reviewed and signed by Board.
- II. The April 2013 treasurers report was reviewed by the Board and explained to the guests. Motioned for approval by D. Greenleaf, seconded by C. McDonnell. Treasurer's report were reviewed and discussed by Board.
- III. Bills paid: Sage Design, Urban Farmer (final bills).

OLD BUSINESS

- I. Perimeter updates ongoing.
- II. C. McDonnell and guest (Sheldon) went to American Quality to look at the flower; they grow them at their facility.
- III. Weeds were sprayed by American Quality. Their normal day for services will be Wednesday's or Thursday's.

NEW BUSINESS

- I. Phil Sage provided an oversight of the bid responses as follows:
 - a. He provided general feedback by reviewing the summary document he emailed the Board Members
 - b. He recommended that LHMD contract for the fence replacement directly with a fencing company, instead of going through one of the perimeter contractors.

- c. He recommended the bid provided by JJ Landscapes for being reasonable on price, though they did not provide demolition pricing. 5280 Landscape was high overall. psi Construction, Schultz and Urban Farmer were competitive but higher.
- d. He provided a quote for surveying the perimeter from Aztec Consultants, Inc. The quote totaled \$4,230.00
- e. He recommended that the Board walk the first phase or two of the perimeter to make firm decisions on what should / should not be included. The Board agreed and the walk is scheduled for Tuesday May 21, 2013 at 6:30pm, meeting at the corner of S. Holly St and E. Briarwood Ave.

i. The above notes were taken by J. George in the absence of S. Zarlengo-Lee.

- II. Irrigation leak at Arapahoe was fixed.
- III. J. George let the Board know that our current Wells Fargo account does not allow for online bill pay. He will check with the bank to see if this can be changed to make bill paying quicker and easier.
- IV. The Board discussed repairs around the perimeter, if repairs need to be done by our current maintenance contractor the cost limit without approval is \$150, anything more than that would need Board approval.

NOTES:

The next official District meeting will be held on Wednesday June 19, 2013 at 6:30pm at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:14pm by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairperson

June 19, 2013

Date

Sandra Zarlengo-Lee, Secretary

Joel George, Treasurer

Betty Thomsen, Assistant Treasurer

Danielle Greenleaf, Member at Large