

LIBERTY HILL METROPOLITAN DISTRICT

Official Board of Directors Meeting Minutes

August 21, 2013

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church, 7101 S. Holly St., Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: Cameron McDonnell, Joel George, and Danielle Greenleaf

The following Directors were absent: Betty Thomsen

Guests in attendance: Phil Sage (Design Architect); Andrea Bobb, Charlie Krumenacker, and David Lee (all Liberty Hill residents)

Call to Order

The meeting was called to order by Chairman McDonnell at 6:40 p.m. after declaring a quorum of Directors present as reflected by this record.

- I. Phil Sage reviewed the updated perimeter plan. The Board will review and provide comments prior to publication of the final plan.
- II. The July 2013 meeting minutes were reviewed by the Board and approved unanimously without changes.
- III. The July 2013 Treasurer's report was reviewed by the Board and explained to the guests. July activity included paying the monthly maintenance fee to American Quality, payment to Sandra Zarlengo-Lee for the 7 meetings in 2013 that she served as Secretary, and a call to SDA for clarification on whether the District can switch to a non-public checking account in order to take advantage of online bill payment. The Report was approved unanimously without changes.

OLD BUSINESS

- I. The letters on the monument at S. Holly St & E. Easter Ave are falling off again; this item has been tabled until the perimeter plan has been finalized.
- II. Phil Sage provided a revised perimeter update plan. Following review and approval by the Board, fencing companies will receive an updated number of columns so that they can provide accurate fencing bids.

NEW BUSINESS

- I. Perimeter pruning was done today (August 21). Apparently, this work got lost among their other work orders. C. McDonnell noted that they also weeded at no additional cost.
- II. Following receipt of several complaints of trash not being picked up along Arapahoe, C. McDonnell volunteered to contact American Quality about this matter.
- III. The Board received an email (attached to these minutes) from a Liberty Hill resident stating that the perimeter looks stunning and the flower beds are beautiful.
- IV. Sprinkler system: A broken valve is requiring a zone to be watered manually by C. McDonnell. American Quality has notified us of 2 broken zone valves, which can be reused during the perimeter update. The cost for these repairs should be approximately \$300 - \$400.
- V. C. McDonnell shared a proposed timeline for the perimeter update (attached to these minutes). The timeline shows tasks and approximate timelines for moving ahead with the update plan this fall.
- VI. To finalize the plan for Sage, we need to schedule a time to walk the perimeter again. C. McDonnell will do an initial walk-around and schedule with the Board.
- VII. Vacant Board Position: Due to S. Zarlengo-Lee's resignation, the Board needs to fill one position. Charlie Krumenacker and Andrea Bobb, both Liberty Hill residents, were present and submitted interest in filling the vacant position. A letter provided by Charlie is attached to these minutes. The Board will decide on who will be appointed to the Board in the September meeting.
- VIII. C. McDonnell announced that he has additional lightbulbs for the entrance lights if needed.

NOTES:

The next official District meeting will be held on Wednesday September 18, 2013 at 6:30 p.m. at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairman McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:13 p.m. by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairman

August 21, 2013
Date

Joel George, Treasurer

Danielle Greenleaf, Member at Large

Betty Thomsen, Assistant Treasurer