

LIBERTY HILL METROPOLITAN DISTRICT

Official Board of Directors Meeting Minutes

June 19, 2013

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church 7101 S. Holly St., Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: Sandra Zarlengo-Lee, Joel George, Cameron McDonnell, Betty Thomsen; and Danielle Greenleaf

The following Directors were absent: None

Guests in attendance: Krista Dhawornvej (LH Resident)

Call to Order

The meeting was called to order by Chairperson McDonnell at 7:05pm after declaring a quorum of Directors present as reflected by this record.

- I. The May 2013 meeting minutes were reviewed by the Board and explained to the guests. Motioned for approval by J. George, seconded by C. McDonnell. Minutes were reviewed and signed by Board.
- II. The May 2013 treasurers report was reviewed by the Board and explained to the guests. Motioned for approval by S. Zarlengo, seconded by B. Thomsen. Treasurer's report were reviewed and discussed by Board.
- III. J. George reported there were no penalties for the late filing of the 2011 W-2's. Transparency for 2013 need to be reported.

OLD BUSINESS

- I. Perimeter updates ongoing.
- II. J. George let the Board know that our current Wells Fargo account does not allow for online bill pay. He will check with the bank to see if this can be changed to make bill paying quicker and easier. *Pending*

NEW BUSINESS

- I. American Quality will be pruning shrubs / trees and spraying weeds on Friday 6/21/13. They will also be asked to pull weeds.
- II. Irrigation repairs being done as needed, one valve is manually being turned on instead of repairing until the perimeter updates take place.
- III. The Board discussed the new proposal from Sage Design to complete the construction plans, the proposal is for \$2,800. Some of the Board Members

commented on the amount of this being too high. J. George will look at what the Board has already paid Sage and will let the Board know via email where we are cost wise for their services prior to Board approval. In the mean time C. McDonnell will negotiate the pricing with Sage.

- IV. The construction plans for the perimeter should be completed by July's meeting so we can move forward with bids and installation. The Board will need to schedule the Survey to be completed prior to any construction starting.
- V. C. McDonnell would like to price out new fencing separate from the landscape contractors pricing. He will report back next month with 3-4 quotes.
- VI. The fencing along sections L-2 & L-3 (landscape design pages) should be included in the updates (budget permitting) along with L-1, due to deterioration of the current fence.
- VII. Backflow testing needs to be completed for Willows Water. J. George will call the same company that completed them last year for testing. This needs to be completed by July 11, 2013
- VIII. B. Thomsen requested that all Board Members have a list of contacts for companies the Board works with so that if any issues come up any Board Member can make the call for emergency repairs. J. George volunteered to put together that list.

NOTES:

The next official District meeting will be held on Wednesday July 17, 2013 at 6:30pm at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:34pm by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairperson

July 17, 2013
Date

Sandra Zarlengo-Lee, Secretary

Joel George, Treasurer

Betty Thomsen, Assistant Treasurer

Danielle Greenleaf, Member at Large