

# **LIBERTY HILL METROPOLITAN DISTRICT**

Official Board of Directors Meeting Minutes

July 17, 2013

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church 7101 S. Holly St., Centennial, CO 80122 after satisfying the legal requirement for publication notice.

**The following Directors were present:** Sandra Zarlengo-Lee, Joel George, Cameron McDonnell and Betty Thomsen

**The following Directors were absent:** Danielle Greenleaf

**Guests in attendance:** None

## **Call to Order**

The meeting was called to order by Chairperson McDonnell at 6:38pm after declaring a quorum of Directors present as reflected by this record.

- I. The June 2013 meeting minutes were reviewed by the Board and explained to the guests. Motioned for approval by J. George, seconded by C. McDonnell. Minutes were reviewed and signed by Board.
- II. The June 2013 treasurers report was reviewed by the Board and explained to the guests. Motioned for approval by B. Thomsen, seconded by S. Zarlengo. Treasurer's report were reviewed and discussed by Board.
- III. J. George reported Sage Design and American Quality were paid. The transparency notice to DLG was submitted. The backflow testing will take place soon. Forms 941 & DR 1094 were completed.

## **OLD BUSINESS**

- I. Perimeter updates ongoing.
- II. J. George let the Board know that our current Wells Fargo account does not allow for online bill pay. He will check with the bank to see if this can be changed to make bill paying quicker and easier. *Pending*

## **NEW BUSINESS**

- I. Sage Design fees to finalize the construction documents is \$2400, a motion by C. McDonnell to approve proposal was presented, the Board was unanimous and the proposal was approved.

- II. C. McDonnell is working on pricing out fencing for the perimeter; 5 contractors were contacted, 3 sent proposals as follows; there is approx 4000 In ft of fencing along Holly and Easter; this is where the Board will begin to replace:
  - a. Standard Fence ... \$117,000 plus \$1100 per column and \$6400 to stain
  - b. Split Rail ... \$84,000 plus \$1300-1600 per column
  - c. Elcar Fence ... \$450,000
- III. C. McDonnell will be a more detailed breakout of these costs at next month's meeting for the Board to review and discuss.
- IV. The perimeter will need to be surveyed prior to starting any removal or construction.
- V. The Board discussed moving any landscape and irrigation modifications to Spring 2014, due to the time of season the fencing will begin.
- VI. Sage Design will be invited to August meeting for final review of plans.
- VII. S. Zarlengo noted that she observed a homeowner pruning shrubs in the neighborhood, she stopped to ask why and let him know that we had a contractor working on the pruning that they were just a bit behind schedule for the season due to the spring storms.
- VIII. S. Zarlengo resigned as Secretary noting that July would be her last month as a Liberty Hill Metro District Board Member and that she would turn over all her books to J. George prior to August meeting. It was a pleasure to have her participation as a member for the past 6 years.

**NOTES:**

The next official District meeting will be held on Wednesday August 21, 2013 at 6:30pm at the S. Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:05pm by unanimous voice affirmation of the Directors present.

\_\_\_\_\_  
Cameron McDonnell, Chairperson

\_\_\_\_\_  
August 21, 2013  
Date

\_\_\_\_\_  
Sandra Zarlengo-Lee, Secretary

\_\_\_\_\_  
Joel George, Treasurer

\_\_\_\_\_  
Betty Thomsen, Assistant Treasurer

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Danielle Greenleaf, Member at Large