

LIBERTY HILL METROPOLITAN DISTRICT

Un-Official Board of Directors Meeting Minutes

January 16, 2013

The Directors of the Liberty Hill Metropolitan District held its regular meeting at South Holly Baptist Church, 7101 S. Holly St, Centennial, CO 80122 after satisfying the legal requirement for publication notice.

The following Directors were present: Sandra Zarlengo-Lee, Cameron McDonnell, Joel George, Betty Thomsen and Danielle Greenleaf

The following Directors were absent: None

Guests in attendance: Charlie Krumenacker LH resident

Call to Order

The meeting was called to order by Chairperson McDonnell at 6:21pm after declaring a quorum of Directors present as reflected by this record.

- I. The December 2012 meeting minutes were reviewed by the Board and explained to the guests. Minutes were reviewed and signed by Board.
- II. The December 2012 treasurers report was reviewed by the Board and explained to the guests. Treasurer's report were reviewed and discussed by Board.
- III. J. George reports all current bills have been paid.

OLD BUSINESS

- I. Budget was updated to add fees for CPA Audit. New budget will be finalized at February 2013 meeting.
- II. Part of the perimeter fence is beginning to sag along Holly St, will keep an eye on this fence for repairs.
- III. S. Zarlengo-Lee updated the Board on the status of Official Board Members, the City of Centennial will be appointing the Board Members in January, once that has been completed we will hold a special Election.

NEW BUSINESS

- I. Letters at the Holly & Easter monument are coming off and will need to be repaired.
- II. S. Zarlengo-Lee to post 2013 meeting dates / place in 4 locations (Bulletin board, S. Holly & Briarwood, S. Holly & Easter and Arapahoe Rd & Dahlia St.

- III. The current Perimeter landscape maintenance contract with Urban Farmer Inc. ends April 30, 2013. A motion by J. George was put on the table to request new proposals, all agreed. C. McDonnell will start the process of gathering information from other landscape maintenance contractors to present proposals to the Board at the February 2013 meeting.
- IV. S. Zarlengo-Lee updated that the City of Centennial has signed "A Resolution of the City Council of the City of Centennial Colorado Appointing Directors to Fill Vacancies on the LHMD Board of Directors" took place on January 14, 2013. The next step is to hold a Special Election in May 2013.
- V. Perimeter discussions took place, the concept plans were available at this meeting; notes were made to the plans with changes in regards to the fencing type (Wood w/brick columns) and landscape changes. S. Zarlengo-Lee will scan and email the marked up plans to Sage Design for an updated set for the Board to send out to various Fencing and Landscape contractors for Budget proposals.
- VI. Sage Design to be invited to the February 2013 meeting for design ideas from the Board.

NOTES:

The next un-official District meeting will be held on Wednesday February 20, 2013 at 6:30pm at the South Holly Baptist Church at 7101 S. Holly St, Centennial, CO 80122.

There being no new or additional business to be reviewed by the Board at this time, Chairperson McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:58pm by unanimous voice affirmation of the Directors present.

Cameron McDonnell, Chairperson

February 20, 2013
Date

Sandra Zarlengo-Lee, Secretary

Joel George, Treasurer

Betty Thomsen, Assistant Treasurer

Danielle Greenleaf, Member at Large