

LIBERTY HILL METROPOLITAN DISTRICT

Official Board of Directors Meeting Minutes

December 19, 2022

The Directors of the Liberty Hill Metropolitan District held its regular meeting at the home of Chair, C. McDonnell due to conflicting scheduling with S. Holly Church. The legal requirement for publication notice of the meeting was satisfied.

The following Directors were present: Cameron McDonnell, Sheldon McDonnell, Andrea Bobb, Julie Tombari, and Heather LeMay via telephone.

The following Directors were absent: none

Guests in attendance: none

CALL TO ORDER

The meeting was called to order by Chair McDonnell at 6:32 p.m. after declaring a quorum of Directors present as reflected by this record.

MINUTES

- I. The November 2022 meeting minutes were reviewed by the Board. H. LeMay moved to approve, and J. Tombari seconded. The motion was unanimously carried.

FINANCIAL REVIEW

- I. The November 2022 Treasurer's report was presented by S. McDonnell and reviewed by the Board. A. Bobb moved to approve, and J. Tombari seconded. The motion was unanimously carried.

OLD BUSINESS

- I. 2023 Meeting Location – TBD
 - A. C. McDonnell reported that per the church, we will not be able to meet at the church's meeting room beginning in 2023. A new location is yet to be determined. Tabled.
- II. District Records – Retention Schedule
 - A. The possible requirements of records retention and a records retention schedule was briefly discussed along with a suggestion to get an attorney opinion/advisement. Tabled.

NEW BUSINESS

- I. Insurance Coverage
 - A. S. McDonnell reported that all required insurance coverage was renewed to include General Liability and bonds for each Board Member.

NOTES:

There being no additional business to be reviewed by the Board, Chairman McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 6:53 p.m. by unanimous voice affirmation of the Directors present.

The next official District meeting will be held on Monday, January 16, 2023, at 6:30 p.m. at the home of Chair, C. McDonnell (5542 E. Costilla Dr., Centennial CO 80122).

_____	_____
Cameron McDonnell, Chair	January 16, 2023
	Date
_____	_____
Sheldon McDonnell, Treasurer	Andrea Bobb, Secretary
_____	_____
Heather LeMay, Member at Large	Julie Tombari, Member at Large

