

LIBERTY HILL METROPOLITAN DISTRICT

Official Board of Directors Meeting Minutes

January 20, 2020

The Directors of the Liberty Hill Metropolitan District held its regular meeting at S. Holly Baptist Church, 7701 S. Holly St., Centennial CO 80122. The legal requirement for publication notice of the meeting was satisfied.

The following Directors were present: Cameron McDonnell, Sheldon McDonnell, Andrea Bobb, Heather LeMay and Julie Tombari.

The following Directors were absent: none

Guests in attendance: none

Call to Order

The meeting was called to order by Chair McDonnell at 6:34 p.m. after declaring a quorum of Directors present as reflected by this record.

- I. The December 2019 Treasurer's report was presented by S. McDonnell and reviewed by the Board. A. Bobb moved to approve and J. Tombari seconded. The motion was unanimously carried.
- II. The December 2019 meeting minutes were reviewed by the Board. H. LeMay moved to approve and J. Tombari seconded. The motion was unanimously carried.

OLD BUSINESS

- I. Ting Construction
 - A. Ting started to dig in LHMD. The construction/digging is expected to continue through Springtime.
- II. City of Centennial ADA Compliant Sidewalk Project
 - A. Centennial continues its ADA sidewalk accessible project and all entrance ways appear to be complete.
 - B. There continues to be damage to the perimeter landscape due the sidewalk repair/ADA compliant process. C. McDonnell to continue to attempt to contact the city to make sure the damaged landscaping is repaired once the project is complete.
 - C. The contractors also added a wall under the LHMD monument sign taking away part of the LHMD property. Discussion of landscaping possibilities for this area will take place closer to Spring.
- III. Landscaping
 - A. There are dead bushes and trees around the perimeter that were lost due to the 1st hard freeze that will need to be replaced. Bids will be obtained in March or April.

NEW BUSINESS

- I. 2020 Election/DOLA
 - A. The Board reviewed and discussed the proposal by Community Resource Services for election processing for the upcoming May 2020 election. It was unanimously approved to move forward with the proposal.

- B. The transparency notice that was filed with SDA also needs to be filed with DOLA however the LHMD password for DOLA had been changed last year so that CMS could file the transparency notice on behalf of LHMD. Password needs to be obtained.
- II. First Meeting of Year – Housekeeping
- A. Audit or audit exemption authorization – will be discussed and finalized at the February meeting.
 - B. CORA policy – it was discussed and not necessary as rarely are there document requests and if so, documents have been provided at no charge.
- III. Board Member Email
- A. Discussion was held regarding implementing a board specific email address for each board member. Only one Member at Large still needed to accomplish this.

NOTES:

There being no additional business to be reviewed by the Board, Chairman McDonnell entertained a motion that was duly seconded and voted to adjourn. This regular meeting was adjourned at 7:18 p.m. by unanimous voice affirmation of the Directors present.

The next official District meeting will be held on Monday, February 17, 2020 at 6:30 p.m. at S. Holly Baptist Church, 7701 S. Holly St., Centennial CO 80122.

Cameron McDonnell, Chair

February 17, 2020
Date

Sheldon McDonnell, Treasurer

Andrea Bobb, Secretary

Heather LeMay, Member at Large

Julie Tombari, Member at Large